



CAMBRIDGE ACADEMY

2018-2019 REENROLLMENT CONTRACT

Student's Name: _____

First Nickname or name called Middle Last

Student's DOB: _____

month date year

Billing Address: _____

Street Address

City State Zip

Father's Name: _____

Title First Middle Last

Address: _____

(if different from student) Street Address

City State Zip

Phones: _____

Home Work Cell

Email Address: _____

Mother's Name: _____

Title First Middle Last

Address: _____

(if different from student) Street Address

City State Zip

Phones: _____

Home Work Cell

Email Address: _____

Person responsible for fees? _____

Are parents divorced/separated? If so, who has legal custody? _____

Does this student require special consideration for any physical, emotional, or academic reason? Yes _____ No _____

Please explain. _____

FOR OFFICE USE ONLY

GRADE DATE RECEIVED

Deposit _____
Ck#

Please do not write in this space.

Financial Aid Requested

(Contact the Business Office for Financial Aid instructions. Request for Financial Assistance should be made by April 15.)

Grade Entering (Mark One)

Cougar Cubby Playschool

K/3 ½ day All Day

K/4 ½ day All Day

K5

1 4 7 10

2 5 8 11

3 6 9 12

Reenrollment Contract

1. I understand that this reenrollment contract cannot be accepted, nor a place reserved until the student's account is current. In addition, no request for financial aid will be considered until the student's account is current. Furthermore, I am aware of and agree to the policy that no student will receive grades nor transcripts be released unless the student's account has been paid in full.
2. A reenrollment period for students currently enrolled is offered from February 1, 2018 until February 28, 2018 at 3:00pm. After the reenrollment period ends on February 28, 2018 contracts for all qualified returning students will be accepted only on a space-available basis.
3. The enrollment deposit is due with this contract and is non-refundable. The enrollment deposit for Cougar Cubby Playschool is \$250, the enrollment deposit for half day K3 and K4 is \$400, and the enrollment deposit for all other grades is \$500.
4. Tuition for Cougar Cubby Playschool is \$225/month (September - May). Tuition for half day K3 and K4 is \$4,000. Tuition for grades K5 through 8th grade is \$5,000. Tuition for grades 9 through 12 is \$2,500.
5. Three payments options are available. Please choose one option:

Annual Payment
Due July 1

Quarterly Payments
Due July 1, October 1
January 1, April 1

Monthly Payments through FACTS
Twelve monthly payments due:
July-June. See below for details

6. Parents choosing to make monthly payments must agree to enroll in the FACTS automatic payment plan and allow FACTS Tuition Management Company to automatically draft payments from the bank account designated on the 5th of each month beginning July 5, 2018.
7. I understand that my obligation to pay fees and tuition for the full year is unconditional, and that no portion of such tuition so paid or outstanding will be refunded or canceled due to subsequent absence, withdrawal, or dismissal from the Academy for the above student.
8. If tuition payments fall ten calendar days in the arrears, the family will be contacted and asked to make immediate arrangements for payment. If tuition falls thirty days in arrears, the student will not be permitted to attend school nor take part in school activities until the account is brought up to date. Students are absent from school for more than fifteen days for overdue tuition payments will be asked to withdraw from the Academy. The school shall have the right to take legal action for collection of school tuition costs. Parents agree by signing the Reenrollment Contract, to pay all costs of collection, any court expenses and reasonable attorney fees.
9. There is a limited amount of Financial Aid available for qualifying students in grades K5 through 8th grade. To be eligible a student's parents must indicate on the Reenrollment Contract that Financial Aid is desired. The financially responsible parent should contact the Business Office to set up an appointment to review the process.
10. All new students admitted to Cambridge Academy are on a sixty (60) day trial status. If at any time during the sixty (60) day trial status the student violates any Cambridge Academy policy, or is a distraction to the academic environment of the school, the student will be dismissed.
11. I understand that in signing this contract for the Academy's coming year, I am agreeing to accept the rules, regulations and policies of Cambridge Academy as set forth by the Reenrollment Contract and the 2018-2019 Student Essential Information Handbook. I also understand that Cambridge Academy reserves the right of suspension or expulsion (for cause) at any time during the school year. Any student who persistently neglects assignments, fails to meet academic standards, does not abide by the Honor Code and other school policies of dress code or conduct, or whose parents refuse to cooperate with school officials, may be suspended, or in some cases, required to withdraw from school.

The parent or guardian must sign this contract and return to the Business Office along with the applicable reenrollment fee.

signature of parent or guardian who is financially responsible for the above student

date